

**CITY OF SAN ANTONIO
HISTORIC PRESERVATION OFFICE**

REPAIR/MAINTENANCE APPLICATION

DATE: _____

To be completed by the applicant, signed and filed with the City of San Antonio Historic Preservation Officer.

Property Location (Street Address) _____

Historic District [] Landmark [] River Improvement Overlay [] Public Property [] or Other []

Parcel Identification: NCB _____ Block _____ Lot _____ Zoned _____

Name of Property Owner: _____

Mailing Address: _____

Business/Home Telephone: _____ Fax Number: _____

(If different from Owner)

Name of Applicant: _____

Address: _____ Zip Code: _____

Business/Home Telephone: _____ Fax Number: _____

This form is used only for:

1. General repair, using “**SAME**” material and design as original with photographs of area where work is to be done.
2. Repainting with “**SAME**” color (paint sample **MUST** be attached to this application).
3. Reroofing, using “**SAME**” type material and color.
4. Repair of sidewalk/driveways/curbs.

Owner/Applicant is requesting permission to: (describe clearly and in detail all architectural alterations to be made in addition to other requests, an additional sheet may be used).

1. _____

2. _____

3. _____

THIS FORM DOES NOT TAKE THE PLACE OF A BUILDING PERMIT, which must be obtained, from the City of San Antonio, Department of Development Services. ALL REPAIR/MAINTENANCE FORMS MUST BE DISPLAYED ON THE JOB SITE.

Signed: Owner/Applicant

Ann Benson McGlone
Historic Preservation Officer

This form is to be used for requests for maintenance and repairs to properties included in San Antonio Historic Districts, Landmark sites, River Improvement Overlay and Public Property sites. Only the following work is eligible to

be approved in this matter (**PHOTOGRAPHS** showing the area where the work is to take place and a detailed list including the scope of work must be attached.)

General Repair using same material and design as original.

REPAINT with the ***SAME*** color. (Paint sample MUST be submitted with form)

REROOF with the same type of material and color.

REPAIR sidewalks, driveways and curbs. (Site map with specifications)

REPLACE/REPAIR meter loops, air conditioning condensers. (Site map with specifications)

Under San Antonio Zoning Ordinance (Chapter 35, creating Historic Districts, RiverWalk and Landmarks) the following areas have been declared official City of San Antonio Historic Districts.

**NUMEROUS INDIVIDUAL ANDMARKS
RIVER IMPROVEMENT OVERLAY – 1
RIVER IMPROVEMENT OVERLAY – 2
RIVER IMPROVEMENT OVERLAY – 3
RIVER IMPROVEMENT OVERLAY – 4
RIVER IMPROVEMENT OVERLAY – 5
RIVER IMPROVEMENT OVERLAY – 6
ALAMO PLZA
ARSENAL
AUDITORIUM CIRCLE
CATTLEMAN SQUARE
DIGNOWITY HILL
FULTON STREET
GOVERNMENT HILL**

**HEALY-MURPHY
HEMISFAIR
KING WILLIAM
LAVACA
LA VILLITA &
LA VILLITA EXPANSION
LONE STAR BREWERY
MAIN & MILITARY PLAZA
MISSION
MONTE VISTA
MONTICELLO PARK
ST. PAUL SQUARE
SCHOOL OF AEROSPACE MEDICINE
URSULINE ACADEMY**

FAILURE TO OBSERVE THE RULES AND POLICIES SET FORTH UNDER THESE PROGRAMS is a violation of the Municipal Code and is punishable by fine.

To obtain approval, fill out the form with the information requested, describing the exact work that you are requesting.

Sign the form and return the form to the Planning Department, 1901 South Alamo, for processing. Approval must be received from the City Historic Preservation Officer.

The application is made in accordance with ***Article 6, Chapter 35***, of the City of San Antonio Unified Development Code, Historic Districts and Landmarks.